


Eligibility of expenditure

INFODAY

Udine, January 23rd, 2019

1. EU Regulations:

- Reg.(EU) n. 1303/2013 General Regulation 
- Reg. (EU) 1301/2013 Reg. FESR
- Reg.(EU) 1299/2013 Reg. on ECT

Most Important :

**Delegated Reg. (EU)
481/2014**

**(eligibility of expenditure
in ETC)**

- EU Directives and new EU Reg. on public procurement

2. Specific Programme Rules:

- Manual on Eligibility of Expenditures attached to the Call
- For State Aid:
Programme Umbrella Block Exemption Scheme n. SA.47280 pursuant to Regulation (EU) n. 651/2014 (GBER) 
- For Public procurement:
Programme thresholds:
>250,00 € (up to national thresholds) compulsory for all beneficiaries request of at least 3 offers

3. National and regional rules

National rules on eligibility of expenditure

National public procurement!!!



1. Staff costs;
2. Office and administrative expenditure;
3. Travel and accommodation costs;
4. External expertise and services costs;
5. Equipment expenditure;
6. Infrastructural Investments and works.

In kind contributions
not eligible

(for any other NOT
eligible expenditure
please refer to the
Manual)



WHAT:

- salary payments raising from the work contract
 - Other costs directly linked to the salary (taxes, social contributions, pensions quota, extra salaries...) provided they are stable and cyclic
- (no result awards or for achieving objectives)



HOW:

- a) As a flat rate (simplification option)
- b) On a real cost basis

WHO:

ONLY EMPLOYEES

- Permanent
- Temporary
(full or part-time)



No mix
No change
during
implementation

Art. 19 of Reg.
(CE)
1299/2013

Three options:



1. 20% of eligible direct costs - staff and travel and accommodation both in the flat rate (no possible to report travel and accommodation)



2. 10% of eligible direct costs (travel and accommodation to be reported as a direct cost)




3. 15% of eligible direct costs for private beneficiaries (travel and accommodation to be reported as a direct cost)



Necessary to justify
the eligibility of
staff cost in the
project proposal

Direct costs for staff cost calculation on flat rate basis

- Travel and Accommodation costs (except for 1st option: 20%)
- External expertise and services costs
- Equipment expenditure
- Infrastructural Investments and works



When Infrastructural Investments and works implemented through public procurement represent the essential part of the project the flat rate option is not possible but only real costs method!

100% cost for staff whose activity is fully dedicated to the project

NO TIMESHEET

(e.g. Temporary contract employment contract)

Quota of cost for staff working part-time on the project

a)
fixed % of gross employment costs

- Expenditure calculated as a fixed % of working time dedicated to the project on monthly gross employment cost
- **NO TIMESHEET**
- % of assignment to be provided at the beginning of the project for staff with a steady work load on the project

b)
flexible % of gross employment costs

- Expenditure calculated as flexible % of the gross employment cost (varying number of worked hours)
- **TIMESHEET needed**
- **Hourly cost calculation needed** (see next slide)





Hourly cost calculation for b) option

FOR ITALIAN BENEFICIARIES

Annual calculation:

Latest documented annual gross
cost / 1720 hours

(not necessarily related to the physical
person)

FOR SLOVENE BENEFICIARIES

Monthly gross salary / n. working
hours as in nat. contract

BL 2 - Office and administrative expenditure

Art. 68(1) lett. b of Reg. (CE) 1303/2013

15% of staff costs
(calculated as flat
rate or real cost)



Compulsory list of costs from Reg. 481/2014

(office rent; insurances and taxes related to buildings and equipment; utilities; office supplies (except costs reported under equipment); general accountancy; maintenance, cleaning and repairs; security; IT Systems (except costs reported under equipment); communication (phone, fax, web, Internet); bank charges (including separate bank account if dedicated to the project); financial charges

Items included in the list cannot be reported under other BL



- Travel costs (eg. tickets, travel insurance, fuel, mileage reimbursement, park, tolls);
- Meals & accommodation
- Visa costs
- Daily allowances



if flat rate 20% of staff is the chosen option no possible to report T&A costs

For External experts → T&A reported under BL4

Principle of most economic way of transport to be demonstrated in reporting (e.g. taxi or private car)



Expenditure outside Programme Area → included in AF or authorized by MA

For associated PPs → travel and meals reimbursed by a “paying LP/PP” under BL4 (written agreement between paying PP and associated PP)

NEW

BL 4 - External expertise and services costs

All contracts not included in staff costs

(consultants, occasionally workers, Italian «asegni ricerca» and «co.co.co», scholarships (as provided by single national rules) and their Travel and accommodation costs)

All services needed for implementation of project activities

(studies, research, events organization, IT systems specific for the project, technical Assistance, consumables goods)

Guarantees costs provided by a bank or other institution if required by law

General rule: public procurement

In house contracts: ref. EU Directive 2014/24 art. 12.1

To be assigned following EU/ national rules
Reported in BL4 on real costs basis, following the rules applied for each BL of the related expenditure

Agreements between Public Bodies: to be reported in BL 4 on real costs basis, following the rules applied for each BL of the related expenditure

Agreements between consortium as PP or LP/member-enterprise directly involved in project activities

NEW

NEW

Purchase, rental, lease of equipment

(not foreseen as administrative cost)

Compulsory list of costs from Reg. 481/2014

(office equipment, IT hardware e software, furniture and fittings, laboratory equipment, instruments and machinery, tools and devices, vehicles, other specific equipment needed for the project).

If equipment for project management

Pro quota
(depreciation principle)

100% only if exclusive use for project + depreciation shorter than project duration



If technical equipment for project objectives achievement :
eligible 100%

Condition: maintenance of properties and use for at least 5 years from final payment

BL 6 - Infrastructural Investments and works

The PROGRAMME allows this cost category in addition to list of Reg.(UE) 481/2014.

Items:

- A. Purchase of land (no more than 10% of project budget)
- B. Restoration and recovery of buildings
- C. Building Interventions

The beneficiary, public or private, must own the real estate on which the intervention is realized, except:

- If the property/land is owned by public body: required a lease/rent or concession for at least 5 years duration after project end, meaning last payment.
- If the property/land is private : the beneficiary must own property rights in rem to be maintained for at least 10 years after project end, meaning last payment

- Preparatory activities incurred between 01/07/2017 and date of project submission
- Paid within 3 months from call deadline and reported in 1st reporting period.
- Limit: 20.000,00 €
- Eligible costs are: staff (not flat rate), external expertise and services, travel and accomodation
- No State Aid

- WP dedicated for activity during the whole project duration
- No costs for project logos and website
- Visual identity requirements
Guidelines



Targeted call for standard projects n. 07/2019

**Thank you for the attention!
Grazie per l'attenzione!
Hvala za pozornost!**

Chiara Vecchiato
chiara.vecchiato@regione.fvg.it

Autorità di Gestione / Organ Upravljanja

INFODAY

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